

# Office 365 for NSW DEC Schools

## Teaching & Learning



- Share assignments securely online or offline using **OneDrive**
- Create, share and collaborate on lessons
- Organise subjects and communicate with students



- Collaborate with online versions of **Word**, **Excel** & **Powerpoint**
- Create dynamic & interactive lessons with **Powerpoint**
- Track student performance with **Excel**



- Share assignments, collect homework, exams, quizzes and more with **OneNote Class Notebook** & **Staff Notebook**
- Revolutionise feedback with real-time coaching & recorded audio
- Share notebooks with students and protect sections



- Flip your classroom by creating **Office Mix** lessons
- Insert quizzes to check knowledge
- Gain insights and view analytics on student learning



For more info on using Office 365 in NSW Schools, go to [aka.ms/nswdec365](https://aka.ms/nswdec365).

# Ready to get started with Office 365?



STUDENTS



TEACHERS

Let's go!

Log in to the student portal at

Log in to the staff portal at

Log In

DEC User ID (e.g. jane.citizen)

firstname.lastnameN

Password

\*\*\*\*\*

Log In

• Forgotten your DEC user ID

password?

Use your secret questions and

answers to reset your

<http://student.det.nsw.edu.au>

LOG IN

Log In

DEC User ID (e.g. jane.citizen)

firstname.lastnameN

Password

\*\*\*\*\*

Log In

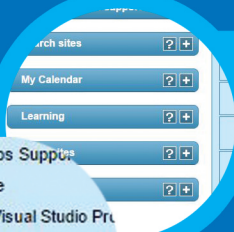
• Forgotten your DEC user ID

password?

Use your secret questions and

answers to reset your

<http://staff.det.nsw.edu.au>

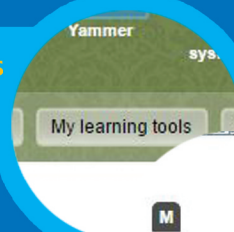


Click the + next  
to **Learning**

NAVIGATE

and then **Office 365 Download**

Click on **My learning tools**



Microsoft Office 365

and then **Microsoft Office 365**

GET!

Install **Office**

use **OneNote, Word, Excel & Powerpoint**

and access cloud storage on **OneDrive**

Install Office on your PC

Word Excel PowerPoint Outlook OneDrive

Get a Mac? Sign in to Office 365 on your Mac to install.

Smartphone or tablet? Get Office on your devices

Learn how to set up email and Office 365 apps on your device

Collaborate with Office Online

OneDrive OneNote Word Online Excel Online PowerPoint Online