

## Parent / Teacher / Student Interviews

Dear Parents and carers,

Parent/Teacher/Student interviews will be held shortly in Week 10 of this Term. This is the week commencing the 3<sup>rd</sup> April.

If you want your child to be part of the interview, it's best to make contact with the classroom teacher and ask the teacher about it before the interview. Please also email any specific questions to your child's teacher(s).

You might prefer to keep the meeting between you and the teacher, especially if you feel the focus of the interview will be on things your child is struggling with. That way you can talk to your child's teacher freely and can discuss the meeting with your child afterwards.

Interviews are strictly 10 minutes and spaces are limited.

Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and enter the code [pct4t](#)

1. Enter your details.
2. Select the teachers you wish to see.
3. Select the appointment time that suits your family best.

When you click FINISH your selected bookings will be emailed to you instantly.

If you do not receive your email INSTANTLY, please check your junk-mail AND your SPAM folder, or enter the event code again and check your email address spelling. Update your details if the email address is incorrect. **The email will arrive from [bookings@schoolinterviews.com.au](mailto:bookings@schoolinterviews.com.au)**

DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

REMEMBER TO ADD YOUR APPOINTMENTS TO YOUR CALENDAR - reminders will not be sent.

Bookings must be finalised by Friday the 24<sup>th</sup> March at 4pm.

If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made your bookings
- OR return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and enter the code and the email address you used when making your bookings.

Please email any questions or issues to our school email address [dl.0219.info@schools.sa.edu.au](mailto:dl.0219.info@schools.sa.edu.au) or phone on 8449 2000.



Kind regards,

Largs Bay Leadership Team