



30 October 2020

Dear Parents and Guardians,

On Monday 23 November, we will be holding our School Community AGM at 7.00pm in the School Hall. This will include the following:

- School Board Report;
- Principal's Report
- P&F Report
- Elections for Board Members for 2021;
- Elections for P&F Members for 2021; and
- Announcing of Staffing and Split Classes for 2021.

All members of the St Mary's School community are invited to attend the AGM. *Please give consideration to nominating for a position on the School Board or P&F.* Below are nomination forms for the School Board and for the P&F. A general RSVP notifying whether you will be attending or not is also attached. Please ensure that these forms are returned to school by **Friday, 20 November.**

SCHOOL BOARD

Criteria for membership of the Board shall be:

- (a) possession of special skills that will be an asset to the Board;
- (b) a deep interest in the welfare of all students and staff;
- (c) a desire to give service to the Catholic School Community;
- (d) a keenness to promote Catholic schooling;
- (e) an ability to work cooperatively and constructively with all other members of the Board; and
- (f) a sufficiency of time to devote to Board duties.

The Board is made up of the Principal (Ex-Officio); the Parish Priest (Ex-Officio), up to Six (6) members and additional members nominated by the P&F and the Parish Council. We are seeking one new member at this stage.

If you would like to nominate yourself or another person for a position on the School Board for 2021, please complete the information on the School Board Nomination Form on the next page. If nominating someone else, please ensure that they are aware of the nomination. If you have any questions about nominating for the School Board, please do not hesitate to contact either myself or Mrs Erica Carlson, the School Board Chair.

PARENTS & FRIENDS ASSOCIATION (P&F)

Criteria for membership of the P&F Executive shall be:

- Any parent/guardian of a child attending the school, and/or any person who supports the objectives of the Association.

The P&F Executive is made up of the Principal (Ex-Officio); the Parish Priest (Ex-Officio), President, Vice President, Secretary and Treasurer. In addition to the Executive other General Members and class reps are also called for.

If you would like to nominate yourself or another person for a position on the P&F Executive, Class Rep or as a General Member, please complete the information on the P&F Nomination Form below. If you have any questions in regards to the commitment and the role either contact myself or Mrs Meg Gethin who is the current P&F President for further information. If nominating someone else, please ensure that they are aware of the nomination.

For your ease and convenience, I will also attach the nomination forms to next week's Newsletter and the Week Five Bulletin.

Kind regards,

Adriana Coniglio
Principal

School Board Nomination Form

Name of person you would like to nominate:

Nominator (if different from above):

Contact Phone Number of Nominee:

P&F Nomination Form

Name of person you would like to nominate:

Nominator (if different from above):

Contact Phone Number of Nominee:

Position Nominated for: (Please circle)

President Vice President Secretary Treasurer General Member

Class Rep for Year: _____

AGM ATTENDANCE

I/We, _____ (full name/names) will / will not be (please circle) attending the School Community AGM on Monday, 23 November 2020.