MT MACEDON PRIMARY SCHOOL
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Code of Conduct for staff, parents/carers and visitors

Mount Macedon Primary School is committed to the safety and wellbeing of our school community. Our school community recognises the importance of, and a responsibility for, ensuring our school is a safe, supportive and enriching environment which respects and fosters the dignity and self-esteem of children and young people and adults, and enables them to thrive in their learning and development.

This Code of Conduct aims to support positive interactions and respect for all.

The Principal and teachers of Mount Macedon Primary School will support implementation and monitoring of the Code of Conduct, and will plan, implement and monitor arrangements to provide inclusive, safe and orderly schools and other learning environments. The Principal and teachers of Mount Macedon Primary School will also provide information and support to enable the Code of Conduct to operate effectively.

All staff, parents, contractors, volunteers and any other member of the school community involved in child-related work is required to comply with the Code of Conduct by observing expectations for appropriate behaviour below. The Code of Conduct applies in all school situations, including school camps and in the use of digital technology and social media.

Staff at Mt Macedon Primary School will:-
- Meet all requirements of the Victorian Teaching Profession Code of Conduct
- Provide a safe, supportive and caring environment for all children and adults
- Be treated respectfully and will treat all children, colleagues, parents and visitors to the school respectfully.
- Be treated with and will model; compassion, integrity, empathy and a sense of fairness and inclusion in all interactions
- Uphold the values of the positive education model, i.e. to approach all interactions and relationships with a positive purpose and engagement
- Be supported by the school to commit to undertaking and contributing to, professional development to further improve their teaching and learning capacity

- Share their expertise with colleagues
- Uphold all school policies
- Support the decision making processes at the school
- Meet all required timelines, including yard duty, reports, planners etc
- Support the ethos of the school "Care Create Collaborate"
- Maintain a high level of confidentiality about students, school issues and decisions
- Be supported by the school to maintain a balance of self, family and work
- Have zero tolerance for child abuse
- Model vigilance in managing cyber safety and bullying
- Ensure that their focus in the classroom is on the student, therefore will be actively engaged in student learning at all times

Parents and Visitors to the school will;
- Provide a safe, supportive and caring environment for all children
- Be treated respectfully and will treat all children, staff, parents and visitors to the school respectfully.
- Be treated with and will model; compassion, integrity, empathy and a sense of fairness and inclusion in all interactions
- Uphold the values of the positive education model, i.e. to approach all interactions and relationships with a positive purpose and engagement
- Uphold all school policies
- Support the decision making processes at the school
- Support the ethos of the school "Care Create Collaborate"
- Have zero tolerance for child abuse

All staff, parents/carers and visitors will comply with the following expectations:-

Acceptable behaviours
- Visitors and parents who are working in the school to sign in and out of the school via the visitors book and to wear a clearly numbered visitors badge
- As staff, volunteers, contractors, and any other member of the school community involved in child-related work individually, we are responsible for supporting and promoting the safety of children by:

- Upholding the school's statement of commitment to child safety at all times and adhering to the school's child safe policy

- Treating students and families in the school community with respect both within the school environment and outside the school environment as part of normal social and community activities. Use a positive approach in all interactions with the intention to resolve an issue.

- Listening and responding to the views and concerns of students, particularly if they are telling you that they or another child has been abused or that they are worried about their safety/the safety of another child

- Promoting the cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander students

- Promoting the cultural safety, participation and empowerment of students with culturally and/or linguistically diverse backgrounds

- Promoting the safety, participation and empowerment of students with a disability

- Reporting any allegations of child abuse or other child safety concerns to the school's principal

- Understanding and complying with all reporting or disclosure obligations (including mandatory reporting) as they relate to protecting children from harm or abuse.

- If child abuse is suspected, ensuring as quickly as possible that the student(s) are safe and protected from harm.

This Code of Conduct was endorsed/approved by the Mount Macedon Primary School Council on September 2019 for review if legislative or other changes require in the interim or no later than December 2022.