

MINUTES

Lambton Public School P&C Minutes

May 4th, 2022

The meeting was called to order by Jaime Bartlett at 7.02pm

In attendance

Jaime Bartlett, David Holland, Rebecca Phillips, Diana Brogan, Rebecca Draffan, Kellie Hobson, Kylie Holdstock and Louise Ford (minute taker)

Apologies

Sarah Dennis, Matthew Dickinson, Jess Rollings, Jess Hayes, Levina Sugono

Previous Minutes

Minutes accepted by Diana Brogan and Rebecca Phillips.

President's Report

See attached

Principal's Report

See attached

- Community Partnership Grant: Jaime our President has been in consultation with Community Building Partnership Program (CBP) regarding the remaining \$13,000 from our CBP Grant following the Playground redevelopment. We will endeavour to discuss with CBP regarding being able to have the remaining funds rolled over to be able to be used on the redevelopment of the Red Playground area.

- The P&C have provided in 2021 to the school \$35,000 which is currently being held in trust which was to be used towards the playground update prior to the success of the CBP grant.
- It was discussed at the meeting that due to the quote for the netball upgrade of \$165,000 these funds that are currently being held in trust would be used towards the upgrade of the red playground area.
- Vacancy Panels: Rebecca Phillips nominated P&C representative
- Uniform decision: There has been further investigations into this area. At present we are calling for tenders from other companies- the initial rollout will be a pre order model which means the uniforms will be pre ordered on MSC, sent to the school and distributed to students. We hope to move to an online ordering system direct with the uniform company asap.

Treasurers Report

Apologies our Treasurer is currently away on holidays

Canteen Manager

See attached. Unanimous agreement to purchase new pie warmer 2 meal deals for Term 2 (Sushi Day and Naidoc week dates to be confirmed)

Hot Topics

Traffic meeting:

- After 2 postponed meetings in 2021 due to COVID, was held on Monday. This meeting was represented by the Deputy Lord Mayor, two ward councillors, 2 members of council's traffic safety committee, a senior police constable responsible for road safety, 2 representatives from Transport for NSW, the Director of Schools Infrastructure Hunter Region, 3 members of the P&C and Mr Holland.

- With the support of the P&C Mr Holland was able to make a strong case (once again) for the serious concerns that the community have about the safety for the kids at LPS moving in, out and around the school precinct.
- We shared personal stories discussing what we feel are the contributing factors.
- Due to Croudace Street, Newcastle Road and the connecting side streets of Lambton having such high volumes of traffic, the causes of these concerns are complex.
- Council have committed to doing more investigations into the streets and traffic patterns in and around the school before they will propose potential solutions.
- They have also agreed to work with the school infrastructure representatives to try and improve the kiss and drop zone in Armstrong Street.
- Transport for NSW have committed to supporting the school's application for the installation of a red-light speed camera adjacent to the pedestrian lights on Croudace Street. This however may not be enough to achieve same.
- With the assistance of the Deputy Lord Mayor we are planning on meeting again in July to discuss the progress of these discussions

Mother's Day Stall and Breakfast:

- Our amazing volunteers have the Mother's Day stall ready to go on Thursday.
- Preorders for the Mother's Day Breakfast closed on Monday, we look forward to seeing our Mum's on Friday morning

Elders Real Estate Sponsorship:

- Elders Real Estate would like to sponsor the P&C each year.
- Louise will contact Elders Real Estate to get into contact with Mr Holland to further discuss their proposal.

Canteen Art Work:

- Louise has visited Adamstown Public School to look at their Mural display around their canteen and has discussed with Mrs Cooper regarding this project.

- Discussion regarding moving forward with this project with Mrs Cooper and having SRC Representatives involved.

Breakfast Club:

- Jaime Bartlett is the organiser behind this for LPS.
- We have amazing community suppliers who will be donating supplies (Spar Express Lambton, Jesmond Fruit Barn and Bakers Delight Jesmond).
- Currently Jaime is at capacity to launch this for the kids at LPS due to work and P&C President commitments.
- If any of our community would like to get involved in getting our breakfast club started (3 days/week) we would love for you to get in contact with us via email lambtonspandc@gmail.com.

Sporting equipment:

- Unanimous agreement to provide funding for 2 x gazebo's, tarpaulin for the ground under gazebo's and new house flags. Mr Moore will provide quotes for same

Communication for parents to communicate with teachers:

- Communication is dictated by social media guidelines and rules regarding posting and messaging. There is difficulties in this being available in an app approved by the Education Department.. If you are needing to communicate with your child's teacher you can do so via requesting an appointment via the Skoolbag app, via email to the school lambton-p.school@det.nsw.edu.au or via the school contacting the school office 4957 1667. If you have had no response within 48 hours from your child's teacher, please contact Mr Holland via the school office.

Term 2 Fundraisers:

- Mother's Day Stall (May 5)
- Mother's Day Breakfast (May 6)

- Thompsons Pie Drive online (orders can be placed between June 13 – July 3 and be delivered to your door for orders over \$50) more information regarding this fundraiser will be distributed in the next couple of weeks.
- 2x Canteen Meal deals- TBC

Meetings via online via zoom/teams: Investigate whether this can be setup.

School Musical Event Night: To be held in 2023.

Lambton's Got Talent: Scheduled for Term 3

Lambton High School Orientation: Dates clashing with starstruck rehearsal – same resolved

Parent teacher interviews: Will be held after school reports following end of Term 2, look into whether these can be held both face to face and via zoom/teams.

Meeting Close

The meeting was closed by Jaime Bartlett at 8.45pm

Next Meeting will be **Wednesday June 1st Term 2, Week 6**, at 7:00pm in School Library

Everyone is welcome, bring a friend and share the experience.

Lambton Public P&C Association

Presidents Report- 4th of May, 2022

Welcome everyone and what a great start to term 2 2022!

We have some amazing fundraising opportunities coming up this term.

These include the Mother's Day Stall and Breakfast which will take place this week.

A small army of volunteers have been planning and double planning these events over the school holidays and we cannot thank you enough for all your time and energy.

Last term was very busy and was packed full of great things

We held two meal deals that were very popular as was the school disco. It was so lovely to see the kids dancing, laughing, and singing.

We thank all our volunteers and teachers for the disco who went above and beyond to make sure the kids had an amazing night.

We always need more people for our P&C- come along to a meeting and meet the team- we can't wait to see you.

Jaime Bartlett



Principal's Report - P&C

Term 2 – May 2022

The term has started quite well for our students and staff after a tumultuous end to Term 1. The changes to self-isolation rules for close contacts are interesting and may provide some relief to the workforce, including the teaching workforce. One of the students' biggest concerns at present is access to the grass. The persistent on and off rain has left the grass very sodden, unsuitable and unsafe to use. The sun this week has been very welcome and is helping to dry it out – I am hopeful that the students will be using it again by the end of this week.

Covid update

Families are reminded that if a member of the household tests positive to covid, if your children are symptom free and they test negative on the morning that they would like to attend school – they now can. Please still notify us that this is the case as we are required to maintain records of those utilising this option.

Community Partnerships Grant

Our new Asset Services Officer got back to me during the holidays with a more definitive quote to replace the netball court and address the drainage. Unfortunately, we have been quoted \$165,000 to replace it with a concrete court. Even with the remaining \$13,000 and school and P&C money this is out of reach to replace. I would propose to P&C that instead of the netball court we look to replace the fixed equipment in the asphalt area which has deteriorated to the point of being unsafe and is now closed. I have contacted Forpark to provide some concepts and potential quotes for what might be possible in this space. The existing shade sail will need to be removed as there are now Australian Standards that outline how high a covering must be over equipment (not the case when the current equipment was installed).

Vacancy Panels

There is potentially two employment panels that I will need to run this term – one for the permanent SLSO in the autism support class and one for the SAM position. For both panels, I will need a parent representative to work with the other members of the panel. If volunteers are not trained, they will need to complete online training beforehand. The most immediate need is the SLSO position as it is being advertised currently. The SAM panel if there is one is likely to be later in the term. Could P&C nominate their representative tonight?

Athletics Carnival

As was indicated in the newsletter our booking for the Athletics Carnival at Hunter Sports Centre couldn't be honoured due to a longer than anticipated installation process for the new track surface. It will now be Tuesday 19 July, 2022 (Day 1 of Term 3).

Uniform Update

This continues to be a frustrating process. Despite the extension of a term and direct contact with interested parties, there were no further application submitted to the original tender. Two companies provided feedback that the Department of Education's new logo licencing requirements (10%) are making it very difficult to tender in good faith under a viable business model for a school our size. Many would love to help and support us but commercially it is not viable to do so under the current arrangements. If we were to buy from a wholesaler and on-sell ourselves the licencing fee does not apply. Department representatives have indicated that they are aware of this problem and there are potential changes in the pipeline but cannot give a timeline for change. Best way forward?

LPS Canteen Report for P&C Meeting

Date: 4.05.22

Menu:

The canteen's menu for term 2 now includes:

- Cheese Beef Burger for \$4.50 and
- Make Your Own Pizza for \$4.00 (toppings to select from include ham, chicken, cheese, tomato and BBQ &/or tomato sauce)

We can no longer source the Colonial Farm lean beef patties from our suppliers. These have been replaced by the Angel Bay Lite beef patties which are more expensive but a healthier option. They are classified as an "everyday" canteen item.

Events / Meal Deals:

In term 1 the canteen held 2 successful meal deals which were thoroughly enjoyed by the students:

- Harmony Day Meal taking \$1422
- Easter Meal taking \$1677

A pre-ordered Mother's Day breakfast for Friday 6th May was uploaded onto My School Connect. The cut off was Tuesday 3rd May to allow time for ordering and delivery of stock.

Any help on the morning will be greatly appreciated.

Equipment:

With the large volume of orders the canteen receives on these special meal deal days, canteen staff do find it challenging keeping food warm with just 3 pie warmers. These pie warmers are struggling to keep temperature as they are often overloaded. The canteen would like to invest in another pie warmer if possible.

Canteen Message:

We would also like to encourage staff to place their lunch orders online through My School Connect if they know in advance they will be ordering lunch for the day. This would make it a lot easier for preparation and will eliminate any large bill to be paid at the end of the term.

Also, a call out for more volunteers to help in the canteen is required, especially for Wednesdays. If anyone can spare one day a month or even just a couple of hours please let us know.

Thankyou