

Date: 21st of June 2022 **Time:** 06:00 pm **Called to order by:** Maria Hosea & Lorna Daimol

Minutes

LIPS P&W Meeting #3

P&W Committee: Maria Hosea (President), Annie McKiever (Vice President) Joan Rogea (Treasurer) Anesia Wai (Secretary), Leoni Bu (Book Club Coordinators), Kate Daniels & Nellie Lagisa (Canteen Coordinator) Neomi Walsh (Events Coordinator)

Attendance: Maria Hosea, Annie McKiever, Kate Daniels , Leoni Bu, Nellie Lagisa, Neomi Walsh, Lorna Daimol, Maryanne Tataeng and Anesia Wai

Apologies: None

Agenda Item	Who	Comments and Actions
1. Welcome	MH	Opening meeting and welcome remarks.
2. Accept minutes from previous meeting	MH	Minutes from the last meeting of the 07/06/21 will be emailed to members as they were not printed for circulation during meeting and passing.
3. Nomination of Vice President	MH	Annie McKiever nominated, accepted and voted. Motion moved by Leoni Bu, seconded by Anesia Wai
4. Nomination of Secretary	MH	Anesia Wai nominated , accepted and voted. Motion moved by Maryanne Tataeng and seconded by Leoni Bu
5. Business arising from last meeting.	MH	<p>a. Canteen Update</p> <ul style="list-style-type: none"> • Kate Daniels advised that the Club has been advised of the Canteen demands. Children to order one hot meal , notice to be provided to parents • Issues is some kids do not get their orders • Proper tally of kids lunch orders to avoid shortage • Kids should not be using brown paper bags as hot meals get squashed <p>ACTION TO BE TAKEN BY CANTEEN COORDINATORS</p> <ul style="list-style-type: none"> • Open an account with Woolworths & Coles • Order new lunch bags • School Newsletter to advise canteen updates to be done by Lorna Daimol <p>CANTEEN MOTION MOVED – Lorna Daimol Seconded – Leoni BU</p>
6:	MH	<p>b. Book Club</p> <ul style="list-style-type: none"> • Arrival of order update by Leoni Bu • Ideas for cheaper books <p>ACTION TO BE TAKEN BY BOOK CLUB COORDINATOR</p> <ul style="list-style-type: none"> • To check cheaper sites to order books • Organise a Book Drive

	MH	c. Events for 2022 – Neomi Walsh <ul style="list-style-type: none"> • Family Day Cancelled • Orchid Ball – Annie McKiever gave a run down on the theme idea. • Maria Hosea opened the floor for more volunteers
Closing remarks	MH	Thanked everyone for their attendance and agrees to next P&W Meeting in Term 3 19 th July 2022
Close of meeting	AB	6.29pm

Minutes taken By: Anesia Wai

Secretary P&W 2022