

This correspondence is from the Lambton Public School P&C Association

Dear Parents/Carers,

The Lambton Public School P&C Association is a voluntary organisation made up of parents, carers, and teachers. The P&C works with the school in many areas and relies on many helping hands within our community to improve the physical and educational environment of our children.

How do we achieve this?

We achieve this through providing services within the school (canteen/uniform shop), events and fundraising (Disco's, Mother's/Father's Day Stalls and Breakfasts, Raffles, Fundraising drives and Colour Runs). To have such successful events, we need volunteers throughout the year to help with the coordination and success of these events and drives. We also need committed project leads to ensure the success of events and activities.

What have we achieved?

In the past five years alone the P&C have been responsible for the donation of approximately \$150, 000 to LPS for:

- The fundraising to enable the development of two playgrounds
- New school and canteen equipment
- Fund cake, decorations and DJ for the year 6 farewell every year
- Commencement of the LPS Breakfast Club

Why are we concerned?

Our upcoming Annual General Meeting (AGM) will be held in Term 4.

Currently we have only two members of our executive team who have committed to continuing in their role as a member of our executive team in 2023. All of our current executive team currently work close to or at fulltime in their current employment area and require help from our community to continue the amazing work that the P&C does for LPS. The P&C membership has significantly decreased since COVID and we as an executive are very concerned about the future of the P&C.

What does this mean if these positions are not filled?

- Our P&C will unfortunately dissolve and fold.
- LPS would follow the prescribed constitution within the P&C Federation due to the number of members falling below the quorum.
- This will then result in all residue funds that our community has spent many years raising be given to a kindred organisation.
- Events and fundraising events that we organise and run will not continue.
- The management of the canteen will be handed back to the school for decision on whether a canteen will continue on the school site or be put out to tender.

Your P&C needs your help to continue to thrive and provide events and funds for LPS.

If you are interested in what the roles of the executive team involve or want to commit to helping with events, please do not hesitate to contact us via email at: lambtonpspandc@gmail.com

Kind Regards,

**Lambton Public School P&C Association
Executive Team 2022.**



WE NEED YOU AT LAMBTON PUBLIC SCHOOL'S P&C!

Our P&C Executive has a variety of roles. Each year, these positions become vacant at our AGM. If you would like to be involved or would like any further information, please email: lambtonspandc@gmail.com

1 President:

Runs the meetings, liaises between the P&C and the LPS Principal. Oversees all P&C activities, maintains any external records, acts as the P&C spokesperson and ensures the successful functioning of the P&C.

2 Secretary:

Takes minutes at the meeting's, maintains records and supports the president. Sends Agendas and notice of meetings.

3 Vice President: Events Coordinator

Oversees P&C Events, organises volunteers, orders supplies, identifies, supports and liaises with event leaders.

Manages the events to ensure success is achieved with fund-raising. Ensures the relationships with businesses in the community remains supported.

4 Vice President: Promotions and Social Media

Communicates all the wonderful things the P&C achieves. Manages the P&C Facebook page and is innovative to ensure P&C Messaging is achieved.

5 Treasurer

Banks Money, pays the bills and wages for the canteen. Provides reports and works with the book keeper and auditor to maintain records.

6 Canteen Coordinators

Works with the Canteen Manager to organise Meal Deals, participate in canteen reviews, menu reviews and to ensure we meet the HNE Healthy Canteen guidelines. Assists the President and Canteen Manager with the running of the canteen.

7 Grant Application Writer

Identify available grants, liaise with the school and P&C about future needs, write grant applications.

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