



Warners Bay Public School

Our Best Always

Communication 2023

Dear Parents and Caregivers

Communication between the school and home is very important to us so we have a simple system to communicate with you.

- **Skoolbag:** An important way to keep in touch with what is happening at Warners Bay Public School. We use this app as a way of communicating information such as notes about upcoming activities, reminders of events and due dates, a prompt to families that a permission note will be coming home or emailed and as a way of providing instant information to families where a quick response or notification is required. Our newsletter is also sent out fortnightly on SkoolBag and can be viewed under the newsletter tab. Without this app you may miss vital information about activities or events happening in the school.

Need to send in an absence notices or update student details? You will find this within the app under the eForms tab. From there you will need to complete the appropriate fields and click submit.

We encourage families to download our SkoolBag app, available through the app store or play store, and have notifications enabled. If you already have the SkoolBag App, it's just a matter of clicking on the add / remove button on the home page, then searching for Warners Bay Public School, click on the + button to the right of the school name.

- **Facebook:** Is used only for promotion. On Facebook you will see all of the wonderful things that are happening in the school.
- **Sentral Parent Portal:** Is used to contact your child's teacher or to view information about your child, including their semester reports. Please contact the school office for information on how to register your access.
- **School Bytes:** Our School Bytes system will send you an email with permission slips and payment links for events and excursions. Permission notes, Term Invoices, Statements of Account and fee reminders will be emailed to the parent listed on our records as the financially responsible parent. If you are not receiving these emails, and believe that you should, please contact the school office.
- If you need to contact us, you can phone the school office or email the school.

I encourage all parents to contact the school if you have any questions or concerns.

We look forward to providing great communication channels with our school community and are excited about the opportunities available with our new app.

Kind regards

Deborah Hall
Principal
6th February 2023

