

Curtin Primary School P&C

Meeting Minutes

Thursday 16th May 2019

KEY DECISIONS/ ACTION ITEMS:

1. Ken to coordinate Election BBQ and cake stall.
2. Maryanne to liaise with Be You committee re parent information night.
3. Ali to prepare Disco hand-over pack for next year.
4. Sally to contact class reps to remind them of P&C funds for class BBQ picnics.

Attendees: Maryanne Hayes, Sally Hawkins, Marg Hallen, Ken Mansell, Sara Horne, Megan Moore, Sophie Dowling, Belinda Branson, Ali Bourke, Kimberlee Stamatis. **Apologies:** Merryn O’Dea, Jo McKenzie-Kay, Felicity Hennessy, Kathy Wong, Catherine Tye.

Approval of previous minutes: Proposed Megan, seconded Kim.

Business Arising from Previous Minutes: No business arising.

2. PRIORITY BUSINESS

2.1 Status updates on 2019 funded activities

- **Super slides:** Ken confirmed that the P&C has reached its funding goal for our contribution to the super slides from the Go Fund Me campaign and the Easter funding drive. Work on the slides will begin after the fence is installed, which is likely to be mid-year. There was further discussion around the placement of the slides. It was acknowledged that some families would prefer the slides be located in the senior playground, as this would afford all students to eventually access them once they reached the senior school. However, it was also acknowledged that as an activity, the slides may be more appropriate for the junior cohort. The preferred position continues to be the top corner of the junior playground, which has the benefit of being highly visible and accessible, and being on a natural slope, will require less landscaping and earth in order to be constructed.

- **Sensory and landscaping enhancements to the courtyards:** This new work in the junior courtyard will not commence until after the installation of the fence.

- **Mr Tim performing art incursion and concert:** Maryanne confirmed that discussions with Mr Tim for a performing art program were in train and it was expected to be run in 3rd Term.

2.2 Fundraising update

- **Easter Raffle:** The Easter raffle was a success, raising \$1,646. for the super slides funding campaign. Special thanks to Megan, Jo and Kylie for coordinating the raffle and ensuring it was a success again.
- **Curtin Autumn Fair:** The Curtin Autumn Fair BBQ raised \$651. Special thanks to Ken for his coordination efforts and the team of volunteers that helped out. The

organisers have advised that they plan to bring forward the Fair date next year, which is currently scheduled for 14th March 2020.

- **AEC Election Day BBQ:** Ken will coordinate the AEC Election Day BBQ on Saturday 18th May and confirmed that most volunteer shifts have been filled and all preparations were in place.

2.3 Parent information forums for 2019

There was discussion around parent information forums for 2019. Maryanne suggested a forum to provide an overview of the new 'Be You' mental health initiative, which could also provide information on the PBL program. The school's Be You committee has only recently been finalised, so they may not be in a position to organise a forum before Term 3.

2.4 Parent rep update

Sally confirmed that there were still a small number of classes without parent reps. The role of class reps has changed with more parents accessing information directly through Skoolbag. The focus of the role is now more on organising social events as part of community building and being a distribution/organising point for P&C information and events (helping to organise trivia night tables, fete stalls and volunteers for other P&C fundraising events). The kindy classes recently held a picnic and a year 6 BBQ is planned for early June. Sally will contact class reps again to remind them that funds are available for class BBQ/picnics.

REPORTS

- 3.1 President's Report** – Megan expressed her gratitude and thanks to everyone that has helped with all the fundraising initiatives to date: Jo and Kylie for their assistance with the Easter raffle; Ken and Kim and the team of volunteers who assisted with the Curtin Autumn Fair, Jada and Steven Venslovas for their kind donation of the BBQ and Bakers Delight for the bread donation; Ali and the team of volunteers that helped to coordinate the disco, and Kylee Todd who is running the Bootcamp fundraising initiative in May. The disco was held on Friday 3rd May. The evening was a success with 353 students attending. DJ Cliff has been booked for Week 2, Term 2 next year (8th May 2020). Megan proposed that the P&C purchase hi-vis vests for volunteers, seconded by Kim.
- 3.2 Financial Report** – Ken confirmed that the P&C account balance is approximately \$34,000.
- 3.3 Report from Canteen subcommittee** – Kim confirmed that Lizzie has re-qualified for the National Healthy School Canteen certification with some slight modifications to the menu. The canteen finances have been steadily improving and the uniform shop is also doing well.
- 3.4 Board member report** – Ken was unable to attend the first Board meeting, which had to be re-scheduled, so was unable to provide a full report but can confirm that the Board has finalised their report to the Directorate which will be uploaded to the website. Alistair James is the new Board Chair and Tania Ralston is the Deputy Chair.

3.5 Principal's report – Maryanne confirmed that work had commenced on the zen garden in the senior playground, which forms part of several sensory installations. Maryanne also advised that Claire Farr and Colleen were the new Executive team for the library.

3.6 OTHER BUSINESS: No other business.

Meeting closed at 8.30pm with the next meeting to be held Thursday 13th June (Week 7, Term 2).