



VIRGINIA PRIMARY SCHOOL

AGM NOTICE

**Annual General Meeting 6.30pm,
Wednesday 19th February 2020**

Learning Together, Learning for our Future

29th January, 2020

Dear Parents/ Caregivers,

At the beginning of each year schools are required to hold an Annual General Meeting (AGM). The AGM contains two main parts. The first part is the presentation of the annual report and the school finances to the school community. The second part is the election of new councillors for the 2020 Governing Council.

The Annual General Meeting will be held on Wednesday 19th (Week 4) February 2020, 6.30pm in the library.

Our Governing Council consists of:

- 9 elected parent councillors (2 year positions)
- 1 staff representative
- The principal
- An optional community representative or 10th parent representative.

Parents on Governing Council are involved in decision making for the good of the whole school. Governing Councillors need to have regard for the interests of all students and the school as a whole. (Please note that Governing Council is not a forum for discussion about issues with your own children). The Governing Council operates in accordance with legislation, administrative instructions and a DECD approved constitution and works with the principal on the governance of the school. The Governing Council meets two evenings per term from 7.00pm – 8.30pm (approximately). Whilst the meetings are formal, the atmosphere is friendly and it is an opportunity to find out more about how schools are managed and to share more in the directions of the school.

There are several sub-committees that report to the Governing Council. Membership of these committees can include members of the Governing Council, school staff and parents.

The work of these committees can include reviewing progress, forward planning, recommendations to Governing Council, and hands on work (e.g. Mother's Day and Father's Day stalls).

This year there are 4 vacancies for parent representatives to be filled. Parents are invited to nominate by completing the form on the following page.

Please address any queries to Voula Pounendis (Principal)

NOMINATION FORM

Please return to the front office by Thursday 13th February 2020.

Parent name:

Child's name:

Contact phone number:

☐ **I would like to nominate as a parent representative on the Virginia Primary School Governing Council. (Please tick)**

I am interested in being involved in the following sub-committee of the Governing Council:

(Please circle which committee)

- Fundraising Committee
- OSHC Management Committee
- Canteen Committee

If you are unsure about what being on Governing Council involves, please contact Ilia (Principal) on 8380 9292.